



Re: 2017 Fall Festival

The City of Benton
1403 S Main Street
PO Box 640
Benton, IL 62812

To our treasured local organization:

In an effort to bring together as much of the community as possible, we would like to extend to you an invitation to the Benton Fall Festival. We're asking that, as a group, you be involved with a booth or conduct a fundraiser of your own, whether it be for a trip, new uniforms, books, whatever you please, but the idea is to get your organization involved in a City event. We'd love to see church groups, athletic teams, art clubs, scholar clubs and others join together to not only support the community, but also to help your particular cause. We're asking, whether you have a specific fundraiser in mind or not, to preregister for the Fall Festival event so we can begin to organize staging and placement for signage. Registering your organization is free and easy.

Included with this letter is a registration form. Please read through it carefully and deliver it to City Hall before Wednesday, October 18th. City Hall is open Monday through Friday from 8 a.m. to 5 p.m. If members of your group would like to participate in an activity already being coordinated by someone else, such as the haunted trail or face painting, please contact Rachel Gartner at City Hall to inform her of your interest. You can reach Rachel at 618-439-2636 ex 407 or rgartner@bentonil.com.

If you would like more information on the Benton's 2017 Fall Festival, please attend one of the committee meetings. The meeting dates are regularly posted on the City's Facebook page @ BentonCityHall/.

We look forward to hearing from you and/or your organization or seeing you at a meeting!

Sincerely,

Rachel Gartner
City of Benton
Public Information Coordinator